



**Moggill Football Club
Vice President
Role Description**

BOARD POSITION:

Vice President

OBJECTIVE:

To provide support to the President, Treasurer, Secretary and other General Board members to ensure the efficient operation of the club
Lead development and setting of strategic objectives.

PORTFOLIO:

- Develop a long term strategic view.
- Identify the Club's vision, values and strategic goals
- Identify objectives for delivering the Club's vision, values and strategic goals
- Formulate, review and maintain the strategic plan
- Deputise for the President as required
- Lead consultation and correspondence with agencies (BCC, State Govt) in facility development
- Develop and implement strategies to optimise opportunities for subsidy and grant funding

RELATIONSHIPS:

- Reports to the President and General Committee.
- Liaises with various external stakeholders
- Liaise with BSCC Board on collaborative development strategies

ACCOUNTABILITY:

- Accountable to the President and General Committee and members of the club.

The estimated time commitment is 2-3 hours per week



ESSENTIAL SKILLS:

- Able to chair committee or executive meetings.
- Good report writing skills
- Dedicated club person
- Possesses a good working knowledge of the club's Constitution, rules and the duties of its office holders and sub-committees.
- Well versed in the rules or procedures for varying meeting types and unbiased and impartial on all issues.

DESIRABLE SKILLS:

- Has experience of leading change
- Has relationships with external agencies (Council, Councillor, State Member etc)
- Knowledge of subsidy and grant funding processes